

## Do you have any special requirements?

### Individual training enquiry

#### Customer data

Company	_____	Email	_____
Surname, forename	_____	Phone	_____
House no., street	_____	BBC Cellpack Field sales representative	_____
Post code, city/town	_____	(if known)	_____

#### Details of training required

Type of training	<input type="checkbox"/> Initial training	<input type="checkbox"/> Refresher training		
Language	<input type="checkbox"/> German	<input type="checkbox"/> English		
Type of cable	<input type="checkbox"/> 1-conductor	<input type="checkbox"/> 4-conductor	<input type="checkbox"/> Paper	Type:
	<input type="checkbox"/> 3-conductor	<input type="checkbox"/> 5-conductor	<input type="checkbox"/> XLPE	Cross-section:
Voltage level	<input type="checkbox"/> 6/10 (12) kV	<input type="checkbox"/> 12/20 (24) kV	<input type="checkbox"/> 18/30 (36) kV	Other:
Position	<input type="checkbox"/> Sales employee	<input type="checkbox"/> Engineer	<input type="checkbox"/> Purchasing employee	<input type="checkbox"/> Trainee
Product group	<input type="checkbox"/> Low voltage	<input type="checkbox"/> Heat-shrinking technology	<input type="checkbox"/> Cast resin technology	<input type="checkbox"/> Gel technology
	<input type="checkbox"/> Medium voltage	<input type="checkbox"/> Straight-through joint	<input type="checkbox"/> Termination	<input type="checkbox"/> Transition joint
	<input type="checkbox"/> Connector			
Training location	<input type="checkbox"/> BBC Cellpack Waldshut-Tiengen	<input type="checkbox"/> Customer		
Attendants (number and/or names)	_____			
Required date	_____			
Training duration	_____			

#### Other comments

Please provide as much information as possible. We will get back to you as quickly as possible with a non-binding offer.

Date \_\_\_\_\_ Signature / stamp \_\_\_\_\_



## More knowledge – any time, any place

### Training events at your own premises

You decide the contents and location and we do the rest. Module training events as well as tailored training can be held at your own premises. Please contact our seminar manager directly or email us the enquiry form for individual training events.

#### Standard modules at your own premises

**Contents:**

You can select one or several standard modules.  
We tailor the training at your own premises to meet your specific requirements.

**Number of attendants:** Min. 3 attendants

**Costs:**

Please enquire

**Accommodation for speakers:**

The customer carries the reasonable accommodation costs for speakers.

#### Tailored customer training

**Contents:**

We will tailor a specific and individual training concept that meets your requirements in cooperation with you.

**Number of participants:** Min. 1 participant

**Costs:**

Individual calculation based on the defined training contents

**Accommodation for speakers:**

The customer carries the reasonable accommodation costs for speakers.

### External training checklist

The customer must provide the following training conditions to ensure that the training at its own premises runs smoothly:

- ✓ **Premises:**  
Please provide a room / location that is protected from the weather with sufficient workstations (including clamping options) for the attendants.
- ✓ **Equipment / tools**  
A sufficient number of blowtorches, gas bottles, standard tools and tools for processing medium voltage cables are required for practical training sessions.
- ✓ **Products and cables:**  
The customer must organise the products and cables required after consulting with us. We can also provide the materials upon prior arrangement.
- ✓ **Media:**  
An operational beamer must be provided for any theoretical units. Our trainers provide laptops.

## As of 1 October 2018

### Terms and condition of attendance

#### Registration

The registration becomes binding for both parties once it has been confirmed. We will inform you immediately of an overbookings and a contract is not concluded in this case.

#### Data protection

All personal data entered during registration for seminars of Cellpack GmbH is exclusively collected, processed and used for processing such seminars. It is not transferred to third parties. The personal data is only used for advertising purposes within the legally permissible scope. It is stored until it is withdrawn.

#### Liability

Cellpack GmbH shall only assume liability for damages created directly or indirectly by the implementation of the seminars if and insofar as they have been caused by Cellpack GmbH through acts of malicious intent or gross negligence.

#### Seminar content / schedule

The seminar schedule is based on the seminar programme. However, we reserve the right to slightly modify the structure of the learning material without changing the overall character of the seminar. The respective current, and thus valid, status is published on our website [electricalproducts.cellpack.com](http://electricalproducts.cellpack.com).

#### Cancellation by the attendant

All cancellation must be placed in writing and posted or emailed to Cellpack GmbH. Compliance with the cancellation deadline is based on the date of receipt by Cellpack GmbH. Please note that we will invoice you as follows for all cancellations at short notice:

- Up to 15 days before start of the seminar:  
No fee
- Less 14 days before start of the seminar:  
25% of the fee
- Less 5 days before start of the seminar:  
50 % of the fee
- Less 2 days before start of the seminar:  
75 % of the fee

You can transfer your booked place to another attendant to be named by you free of charge and at any time.

#### Cancellation by Cellpack GmbH

Please note that we have to reserve the right to cancel training events in cases such as unavailability of a speaker or an insufficient number of attendants. We will write to immediately should we have to cancel. All further-reaching claims shall be excluded.

#### Confirmation of attendance

We will provide you with a certificate of attendance for the event.

#### Copyright

The written seminar materials are protected by copyright and may not be copied or distributed without consent from Cellpack GmbH.

#### Right of withdrawal for consumers

Attendants may withdraw from the contract within 14 days from its conclusion without having to provide any reasons. In order to exercise this right of withdrawal, you will have to clearly notify us in writing of your intention to withdraw this contract (e.g. per letter or email).

#### Payment conditions

We will invoice you for the fees after the training event. Payment is due in full within 30 calendar days from date of invoice.